



TeamLease Skills University Tarsali, Vadodara

Minutes of 2nd Board of Studies Meeting Department of Commerce & Management, TLSU

Date: April 5, 2016

Time : 2:00 pm onwards

The Board of Studies Meeting for the Department of Commerce and Management was held at 2.00 p.m. on 5th April 2016 (Tuesday) in Board Room at TLSU, Tarsali-Vadadala Road, Tarsali Bypass, Tarsali, Vadodara – 390 009 to discuss issues as per the agenda forwarded to members of the Board.

The meeting was convened by the convener Dr. Anupam Mitra (Head, Commerce & Management Dept.) and was conducted under the chairmanship of the Provost Mr. Vikrant Pande.

Following members were present during the meeting-

1. Mr. Vikrant Pande – Provost and Chairman of Board of Studies.
2. Dr. Ashutosh Sandhe – I/c Dean Academics, Associate Professor, C & M Department, TLSU
3. Dr. Manoj Sharma - Assistant Professor, C & M Department, TLSU.
4. Dr. D. K. Chellani – Associate Professor, Banking Dept., Maharaja Sayajirao University of Baroda
5. Dr. Anupam Mitra – Head of Commerce & Management Department and Convener of BoS.

Following member was invited as invitee members and were present –

1. Dr. Abhijeet Chatterjee, Professor & Director, PIM, Parul University
2. Mr. Sameer Shah, Director, JBS Academy
3. Mr. Rohan Lele, Chief HR, Zydex Industries
4. Mr. Akshay Seth, Sr. Faculty, JBS Academy

Following were not present during the meeting-

1. Mr. Shashikant Joshi – CII Member, Director, Elmex Electric Private Limited
2. Mr. Kiran Pradhan – HR Head, Shaily Engineering and Plastics Ltd.,



The meeting started with the permission of the chair and following points were discussed –

Agenda 1 : Approval of Minutes of Previous BOS

Dr. Anupam Mitra presented the **Minutes of last BOS meeting**, and informed the members that the BBA Gujarati which was approved by the Board in last meeting, was merged with regular BBA due to difficulties faced by the student to cope up with the English language proficiency and with approval of the board TLSU will now run BBA in only English Language. The minutes were approved.

Agenda 2 : B.Com Syllabus

- **Dr. Anupam Mitra** presented and explained name and contents of different subjects which was approved in last BOS meeting and showed the content of each subject to the member.
- **Dr. D. K. Chellani** expressed his concerns about the length and depth of the units covered in each subjects. He expressed that the subjects are too lengthy to be covered in a single semester time. Business Communication subject may be covered in English Communication subject.
- **Mr. Rohan Lele** agreed with the view of **Dr. Chellani** and pointed out that it is difficult to cover it in a semester time rather increase credit of a few 1st Semester subject.
- To this **Dr. Anupam Mitra** explained the unique pedagogy of TLSU, and the blended mode of teaching. He further explained that in TLSU we focus on activity based - practical – hands on training teaching methodology. He also explained the collaborative teaching adopted by the departmental faculties.
- **Dr. Chatterjee** expressed his concern about the Class timings. He said that the 8 hours shift every day is too rigorous. He explained that it is even difficult for PG student to stay for long hours of classroom study. He also expressed his concern about the quality of student what we expect and what we get is totally different.
- All the other members also agreed with **Dr. Chatterjee's** view.
- **Dr. Chellani** further added to focus on micro aspects of the activities
- **Dr. Chatterjee** and **Mr. Rohan** suggested that we should have OJT in 6th Semester instead of 4th, on which every member have the same view.
- **Mr. Rohan Lele** suggested to reduce the duration of OJT from 6 months to 2 months as it is enough for UG students. He proposed to include other domain subjects like HR, Marketing and Operation to the B. Com. Course to give student more exposure. He also suggested to include more business utility software rather focusing only on basic computer skills. All agreed the same.
- **The Chairman, Mr. Vikrant Pande** explained to the members why TLSU has proposed 6 month OJT
- **Mr. Rohan Lele** agreed on the view of the **Chairman**, but he further added that the 6 month is good enough for an engineering student or for technical domain but for student from a traditional courses



like B. com. 2 months are more than sufficient to understand the work culture and Learn, practice and polish his/her skills.

- **Dr. Chatterjee** suggested to include the word 'Family Business' in the subject name 'Basic of Entrepreneurship', he also suggested to create a full time 'Entrepreneurship cell'
- **The Chairman, Mr. Vikrant Pande** Explained the University is already in the process of having an independent expertise cell for Entrepreneurship.
- At the end of the meeting, the updates in the syllabus for B.Com. in Finance and Business Operations was accepted by the Board.

Agenda 3 : BBA in Finance / Marketing.

- **Dr. Chatterjee** suggested to move the subject 'Research Methodology' from third Semester to 4th or 5th Semester. He also suggested to incorporate Corporate Accounting in Semester 3 in place of Business Communication subject.
- **Mr. Rohan Lele** suggested to have at least one lecture for 'Practical Study' or at least 3 case studies compulsorily done in each subject. He also suggested that TLSU must have an admission methodology to ensure the quality of student and for branding of program, he also suggested to have an Industry Mentorship program where each student from BBA or B. Com will be attached to an Industry Mentor for the entire duration of the program.
- **Dr. Ashutosh** suggested to include at least 3 case studies in each subject to be taught.
- **The Chairman, Mr. Vikrant Pande and Mr. Sameer Shah** expressed their concern about the interest of student to associate with a Mentor, they proposed that the idea is good but a proper strategy must be formulated before getting in to it for desired result.
- At the end of the meeting, the syllabus of BBA in Finance / Marketing was approved by the Board.

Agenda 4 : Short Term Courses

- Following Certificate / Diploma courses were approved by the Board.
 - Certificate in NISM modules
 - Diploma in Indirect Tax (DIT)
 - Diploma in Direct Tax (DDT)
 - Certificate in Computerized Accounting (CCA)
 - Certificate in Office Automation (COA)
 - Certificate in Tally .ERP 9
 - Certificate in MS Excel



- **Mr. Sameer** raised a concern to check if we require any authorization from Tally Academy before offering a standalone Tally certification.
- One Corporate Package Course including-Finance for Non-Finance Managers, Workshop on e-filing of Income Tax return and NISM VIII module certificate also approved by the Board.

Agenda 5 : TLSU & JBS Academy Certificate Courses

- JBS Academy and TLSU has signed an MOU and going to start a Certificate course of 120 hours on CC & FF, which was approved by the Board.
- The other 24 courses were also approved by the BOS.

The meeting ended with thanks to the chair and all the members.

Mr. Vikrant Pande
Provost
TeamLease Skills University
Vadodara.

